

STEP 3: AIMS TEAM BUILDING Summary & Change Plan

IDENTIFY AND ENGAGE PATIENTS				
INTEGRATED CARE TASKS	WHO Name / Discipline	HOW Process (Including Hand-offs) & Communication Methods (e.g., telephone, mail)	WHEN	WHERE
Identify People Who May Need Help				
Screen for Behavioral Health Problems Using Valid Measures				
Diagnose Behavioral Health Disorders				
Engage Patient in Integrated Care Program				
Needs for Implementation <input type="checkbox"/> Staff Hires <input type="checkbox"/> Staff Training <input type="checkbox"/> Clinical Supervision <input type="checkbox"/> Administrative Supervision <input type="checkbox"/> Other Resources needed	Notes:			
Timeline:				

INITIATE AND PROVIDE TREATMENT				
INTEGRATED CARE TASKS	WHO Name / Discipline	HOW Process (Including Hand-offs) & Communication Methods (e.g., telephone, mail)	WHEN	WHERE
Perform Behavioral Health Assessment				
Develop & Update Behavioral Health Treatment Plan				
Patient Education about Symptoms & Treatment Options				
Prescribe Psychotropic Medications				
Patient Education about Medications & Side Effects				
Brief Counseling, Activity Scheduling, Behavioral Activation				
Needs for Implementation <input type="checkbox"/> Staff Hires <input type="checkbox"/> Staff Training <input type="checkbox"/> Clinical Supervision <input type="checkbox"/> Administrative Supervision <input type="checkbox"/> Other Resources needed	Notes:			
	Timeline:			

INITIATE AND PROVIDE TREATMENT (Continued)				
INTEGRATED CARE TASKS	WHO Name / Discipline	HOW Process (Including Hand-offs) & Communication Methods (e.g., telephone, mail)	WHEN	WHERE
Evidence-based Psychotherapy (e.g., PST, CBT, IPT)				
Identify & Treat Coexisting Medical Conditions				
Facilitate Referral to Specialty Care or Social Services				
Create & Support Relapse Prevention Plan				
Needs for Implementation <input type="checkbox"/> Staff Hires <input type="checkbox"/> Staff Training <input type="checkbox"/> Clinical Supervision <input type="checkbox"/> Administrative Supervision <input type="checkbox"/> Other Resources needed	Notes:			
Timeline:				

TRACK TREATMENT OUTCOMES				
INTEGRATED CARE TASKS	WHO Name / Discipline	HOW Process (Including Hand-offs) & Communication Methods (e.g., telephone, mail)	WHEN	WHERE
Track Treatment Engagement & Adherence using Registry				
Reach out to Patients who are Non-adherent or Disengaged				
Track Patients' Symptoms with Measurement Tool (e.g., PHQ-9)				
Track Medication Side Effects & Concerns				
Track Outcome of Referrals & Other Treatments				
Needs for Implementation <input type="checkbox"/> Staff Hires <input type="checkbox"/> Staff Training <input type="checkbox"/> Clinical Supervision <input type="checkbox"/> Administrative Supervision <input type="checkbox"/> Other Resources needed	Notes:			
Timeline:				

PROACTIVELY ADJUST TREATMENT IF PATIENTS ARE NOT RESPONDING				
INTEGRATED CARE TASKS	WHO Name / Discipline	HOW Process (Including Hand-offs) & Communication Methods (e.g., telephone, mail)	WHEN	WHERE
Assess Need for Changes in Treatment				
Facilitate Changes in Treatment / Treatment Plan				
Provide Caseload-Focused Psychiatric Consultation				
Provide In-Person Psychiatric Assessment of Challenging Patients				
Needs for Implementation <input type="checkbox"/> Staff Hires <input type="checkbox"/> Staff Training <input type="checkbox"/> Clinical Supervision <input type="checkbox"/> Administrative Supervision <input type="checkbox"/> Other Resources needed	Notes:			
Timeline:				

OTHER TASKS IMPORTANT FOR OUR PROGRAM (ADD AS NEEDED)				
INTEGRATED CARE TASKS	WHO Name / Discipline	HOW Process (Including Hand-offs) & Communication Methods (e.g., telephone, mail)	WHEN	WHERE
Coordinate Communication Among Team Members / Providers				
Administrative Support for Program (e.g., Scheduling, Resources)				
Clinical Supervision for Program				
Training of Team Members in Behavioral Health				
Needs for Implementation <input type="checkbox"/> Staff Hires <input type="checkbox"/> Staff Training <input type="checkbox"/> Clinical Supervision <input type="checkbox"/> Administrative Supervision <input type="checkbox"/> Other Resources needed	Notes:			
	Timeline:			